



SVKP- 034

STD : 08406 ☎ : 232260

Cell : 9912342034

Sri Vasavi Kanyaka Parameswari Polytechnic

Approved by AICTE New Delhi, SBTET, A.P.

Markapur Raod, Kandulapuram (V), Cumbum (M),Prakasam Dt, A.P. - 523 333.

Mr. Janke Saibaba,

B.Tech, M. Tech., MISTEE, MIE.

Date: 18-10-2024.**PRINCIPAL**

STUDENT GRIEVANCE REDRESSAL CELL

A.Y: 2024-2025

SVKP Polytechnic College ensure a safe and vibrant learning environment. The college entails its students to express themselves freely, without fear apprehensions, and safeguards student rights and protects them from exploitations of any kind and from any source.

To render the promises to practice, SVKP Polytechnic College is vigilant and offers freedom of expression irrespective of gender, but firm on strict rules and regulations for maintaining decorum with the campus. The Disciplinary Committee is in charge of this, and the team steers the machinery with regard to campus discipline. SVKP Polytechnic College has created a mechanism for redressal of students grievance at student redressal and Grievance Committee.

Student Redressal and Grievance cell is constitute with the following members for the academic year 2024-2025 :

S.NO	Name of the staff	Designation & Department	Status
1.	Mr. J SaiBaba	Principal	Chairman
2.	Mr.K.Srineevasulu	Lecturer in English	Co-ordinator
3.	Mr.N.Chitti Babu	Lecturer in ME	Member
4.	Mr.M.V.Suresh	Lecturer in Chemistry	Member
5.	Mr. R.Kasirao	Lecturer in ME	Member
6.	Mr. Ch.Syam Naveen Raj	Lecturer in EEE	Member



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Student Representatives:

S.No	Roll Number	Student Name	Year	Department
1.	24034-C-016	M.Sairam Naik	I	DCE
2.	24034-C-003	D.Nasar Rafi	I	DCE
3.	24034-C-013	M.Sikhamani Raju	I	DCE
4.	24034-CM-018	K.Rupa	I	DCME
5.	24034-CM-009	G.Prasanth	I	DCME
6.	24034-CM-015	K. Viswatheja	I	DCME
7.	24034-EC-034	K.Rakshitha	I	DECE
8.	24034-EC-049	N.G.Sanjay	I	DECE
9.	24034-EC-008	B.Raju	I	DECE
10.	24034-M-007	D.Siddaih	I	DME
11.	24034-M-008	K.Dineef	I	DME
12.	24034-M-017	Y.Madhusudhan	I	DME
13.	24034-EE-013	M.Mailari	I	DEEE
14.	24034-EE-022	Sk.Hajivali	I	DEEE
15.	24034-EE-018	P.Mahidhar	I	DEEE

Objective:

- All the grievances of the students which could not be settled in the routine process should be referred to this committee.
- Takes precautions to avoid ragging activities at other locations like bus stops and gives instructions to the student volunteers and secret informers at various boarding points.



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- Introduces a reasonable and reliable solution for grievances of various issues received from
- Students / parents Ensures that the grievances are resolved on time impartially and confidentially.
- Ensures that at least one faculty member will be present at any particular time at all the locations to avoid ragging activities.
- Committee tries to settle the issues amicably in a time bound manner.

Roles:

- To receive any grievance/complaint from student regarding harassment.
- To investigate the case based on the above mentioned complaints related to harassment
- Takes affidavits from the students and parents regarding Ragging during the Admission.
- Arranges counselling and guidance programs arranged for the fresher's and parents regarding ragging.
- Canvases about anti-ragging in the forms of Flexes, Posters and Boards in college premises and surrounding areas where there is a chance of ragging.
- Provides helpline details inside and outside college premises.
- Resolves the complaint received from the victim.

Responsibility:

- To receive any grievance/complaint from student regarding harassment.
- To investigate the case based on the above mentioned complaints related to harassment with 10 working days.
- To conduct a systematic enquiry on receiving any complaints from aggrieved students and submit a detailed report to the undersigned for suitable action.


PRINCIPAL
S.V. POLYTECHNIC
Markapur Road,
CUMBUM, Prakasam Dist